Byrneville Elementary School Board of directors

Minutes

**Date**: July 31, 2024

**Call to Order**: 4:08 p.m.

**Facilitator**: Shelley Levins

# In Attendance

Board Members School Staff

Shelley Levins Ashley Trawick

Mike Digmon Jacke Johnston

Brandy Carter Lisa Anderson

Tracey Barberree

# Approval of Agenda

The agenda for the meeting was reviewed. There was one change to the order of the agenda proposed. Mr. Strohmier’s presentation of Insurance Options was moved to the beginning of the meeting above Public Forum. Brandy Carter made a motion to approve the agenda, Mike Digmon seconded the motion and the motion passed.

# New Business

* Dave Strohmeier with Underwood Anderson Insurance presented Employee Insurance Options for the 24-25 school year. Mike Digmon made a motion to offer plans CW-A:, DI-HT and CW-AF as presented for employees to choose from. Brandy Carter seconded the motion and the motion passed.

# Public Forum

None

# Approval of Minutes

The minutes were reviewed from the April 24, 2024 meeting. Brandy Carter made a motion to approve the minutes, Mike Digmon seconded the motion and the motion passed. The minutes were reviewed from the June 19, 2024 meeting. Mike Digmon made a motion to approve the minutes, Brandy Carter seconded the motion and the motion passed.

# Financial Report

Lisa Anderson presented the financial reports for April, May, June and End of Year 2024. Brandy Carter made a motion to approve the financial report, Mike Digmon seconded and the motion passed.

# Unfinished Business

* Savings Account/Certificate of Deposit

We are still awaiting approval from All In Credit Union. Shelley Levins will follow up with them on our status. Lisa Anderson and Ashley Trawick will proceed as planned with United Bank.

# Principal’s Report

Mrs. Trawick presented her report:

* Enrollment

Current enrollment is 199

* Staffing

All teachers are returning for the 24-25 school year. Mr. Kevin Barrow has resigned and a new Guardian will be assigned by the District. Suzanne Helton has been hired as a part time Art Teacher.

* Building and Grounds

The replacement portable will not be delivered until the 3rd or 4th week of August per the District Facilities Department. Volunteers from Ray’s Chapel Baptist Church participated in a Work Day to help prepare for the start of school.

# New Business

* 2024-2025 Budget Approval

Lisa Anderson and Ashley Trawick proposed the final 2024-2025 Budget. Mike Digmon made a motion to approve the schedule, Brandy Carter second the motion and the motion passed.

* ESSER III Funds

The deadline for ESSER III expenditures is September 30, 2024. Plans are in place to allocate our remaining funds for: A/C Repairs and replacement, Carpet cleaning and Floor Sanitizing, Cleaning Supplies, Salaries, Classroom Instructional Supplies and security infrastructure upgrades.

* School Grade Data Review

2023-2024 School Grades were released and we earned a “C” rating. Teachers and Mrs. Trawick will work together to identify areas for improvement in order to prepare for testing in the upcoming school year.

* SIP Input and Review

The Leadership Team has identified subgroups who are performing below the standard. Goals for ELA and Math were discussed and will be added to our SIP. We also discussed attendance problems (72 kids missed more than 10% of school last year) and strategies to put in place to improve in that area.

# Next Meeting

October 30, 2024 at 4:00 p.m.

The meeting was adjourned at 5:27 p.m.